

**Revised “Blanket” Application Form to include check box for TCA application**

Changes are in track changes and highlighted in yellow.

**APPENDIX F  
APPLICATION FOR A CONTRACT TEACHING POSITION  
YORK UNIVERSITY  
UNIT 2**

(If you are not registered as a full-time graduate student at York University)

NAME \_\_\_\_\_ TELEPHONE \_\_\_\_\_  
*surname given name*

ADDRESS \_\_\_\_\_ POSTAL CODE \_\_\_\_\_  
*street city*

EMAIL ADDRESS \_\_\_\_\_

SOCIAL INSURANCE NUMBER \_\_\_\_\_

DATE OF APPLICATION \_\_\_\_\_

TYPE OF APPLICATION: Blanket  Specific   
Transitional Continuing Appointment (TCA) \*  
Two-year TCA Three-Year TCA

Please indicate if you are applying for one of the following Teaching Assignment Commitments (you may review the requirements for these teaching assignment commitments in the TCA Program description: [Link](#))

3.5 Type 1 or equivalent assignments

4.0 Type 1 or equivalent assignments

In addition, I have Continuing Sessional Standing status and wish  participate in the program

Faculty \_\_\_\_\_ Department/Division \_\_\_\_\_

Note that a blanket application, to be considered, must be submitted between November 15 and January 31 (or by the next business day if January 31 falls on a week-end) and shall apply to all positions in the hiring unit for academic sessions that commence during the twelve months following January 31. Any application after January 31 is specific to the position or positions listed below. Applications must be accompanied by a *curriculum vitae* unless the department/division to which you are applying has a current c.v. on file.

\*Applications for Transitional Continuing Appointments (TCA) commencing on September 1, 2023, must be submitted by November 15, 2022.

**If you have any questions about how to fill in this application, please call the CUPE 3903 office at 416/736-5154.**







**Type 1:**

- Course Director
- Team Lecturer
- Writing Instructor

Instructor (Faculty of Education)

**Type 2:**

- Tutor 1 (Tutorial Leader
- Tutor 2 (Demonstrator 3 lab hours/week)
- Tutor 6 (Studio Instructor
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- Music Tutor

**Type 3:**

- Tutor 3 (Marker/Grader)
- Tutor 4 (Individual Tutor)
- Computer Centre Advisor
- Coach (Fine Arts)

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**EDUCATION:**            **Degree & Discipline**      **University**      **Date Completed**  
*(Begin with most recent)*

- 1.
- 2.
- 3.

**TITLES of PhD DISSERTATION and/or MASTERS THESIS:**

**CURRENT RESEARCH:**

**PUBLICATIONS:** Give authors, titles and journal references.

**PREVIOUS RELEVANT EXPERIENCE** (Outside York):

**REFERENCE** (Only Required if No Previous Teaching Experience at York):

*Please attached any additional information.*

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**Employment Equity (completion of this section is voluntary):**

The information below is important for the CUPE 3903 Joint Employment Equity Committee. A high response rate is critical to the ongoing development of the CUPE 3903 Employment Equity Plan. We ask that you please self-identify by checking one or more of the boxes below and submit it to the departmental administrative assistant. Please note that in order for this information to be useful we need you to include your Employee Number.

Visible Minorities

Aboriginal People

Persons with Disabilities

Women

Employee Number \_\_\_\_\_

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**NOTE:** If you are a person with a disability and wish to discuss workplace accommodation please contact the University's Employee Well Being Office:

<http://www.yorku.ca/hr/units/employeerelations/ewb.html>

RECEIPT OF APPLICATION  
from  
YORK UNIVERSITY

DATE: \_\_\_\_\_

**FACULTY:** \_\_\_\_\_ **DEPARTMENT/DIVISION** \_\_\_\_\_

This is to acknowledge receipt of \_\_\_\_\_'s blanket/specific (circle one) application form. Please note that the blanket application applies to all positions in this Unit for all academic sessions which commence during the twelve months following January 31.

Signed \_\_\_\_\_

If you are a person with a disability and wish to discuss workplace accommodation please contact the University's Employee Well Being Office

[<http://www.yorku.ca/hr/units/employeerelations/ewb.html>]