Revised "Blanket" Application Form to include check box for TCA application

Changes are in track changes and highlighted in yellow.

APPENDIX F APPLICATION FOR A CONTRACT TEACHING POSITION YORK UNIVERSITY UNIT 2

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NAME		TELEPHONE				
	given name					
ADDRESS		POSTAL CODE				
street	city					
EMAIL ADDRESS						
SOCIAL INSURANCE NU	JMBER					
DATE OF APPLICATION	l					
TYPE OF APPLICATION	: Blanket 🛛	Specific \Box				
	Transitional Contin	uing Appointment (TCA) *				
	Two-year TCA	Three-Year TCA 🗌				
	Commitments (you	ou are applying for one of the following Teaching Assignment may review the requirements for these teaching assignment e TCA Program description: Link)				
	3.5 Type 1 or equivalent assignments					
	4.0 Type 1 or equivalent assignments					
In addition, I have Con	tinuing Sessional Sta	nding status and wish $igsided$ participate in the program				
Faculty	De	epartment/Division				
Note that a blanket an	plication to be consid	dered must be submitted between November 15 and January 3				

Note that a blanket application, to be considered, must be submitted between November 15 and January 31 (or by the next business day if January 31 falls on a week-end) and shall apply to all positions in the hiring unit for academic sessions that commence during the twelve months following January 31. Any application after January 31 is specific to the position or positions listed below. Applications must be accompanied by a *curriculum vitae* unless the department/division to which you are applying has a current *c.v.* on file.

^{*}Applications for Transitional Continuing Appointments (TCA) commencing on September 1, 2023, must be submitted by November 15 , 2022.

If you have any questions about how to fill in this application, please call the CUPE 3903 office at 416/736-5154.

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3.

PRIOR EXPERIENCE IN TEACHING, DEMONSTRATING, TUTORING, MARKING AT YORK

Calculations of applicable prior experience (Articles 12.06 - 12.08 of the collective agreement) can be made only on the basis of information supplied in this application. Note: Not all experience may be applicable to any particular position for which you are considered.

See page 4 for further explanation.

SUMMARY: Please transfer figures from detained calculations, pages 2 -3. (See page 4 for further explanation.)

Number of years of experience:

Total number of years in each of which the applicant has accrued applicable prior experience of at least one Type 1 position or equivalent.

Total Type 1 positions (from pages 2-3).

Total Type 2 positions (from pages 2-3).

Total Type 3 positions (form pages 2-3).

PRIOR EXPERIENCE:

Position Title (see page 4) EXAMPLE: TUTOR 1 EXAMPLE: C.D.	Position <i>Type</i> Type 2 Type 1	Faculty Atkinson Arts	Course (<i>Dept., Number, full/h</i> SOSC 1700.06 Women in SOCI 4350.03 Internatio	n Canada

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SESSION (CUPE	APPOINTMENT STATUS 3903 Or Other – S	NO. OF ASSIGNMENTS/ GROUPS TAUGHT Specify)	EXPERIENCE COUNT (See page 4)	
	STATUS	GROUPS TAUGHT	COUNT (See page 4)	
(CUPE	STATUS 3903 Or Other – S	GROUPS TAUGHT Specify)	COUNT (See page 4) 2 Type 2	
<i>(CUPE</i> S 1984	STATUS 3903 Or Other – S Unit 1	GROUPS TAUGHT Specify) 2	COUNT (See page 4)	
<i>(CUPE</i> S 1984	STATUS 3903 Or Other – S Unit 1	GROUPS TAUGHT Specify) 2	COUNT (See page 4) 2 Type 2	
<i>(CUPE</i> S 1984	STATUS 3903 Or Other – S Unit 1	GROUPS TAUGHT Specify) 2	COUNT (See page 4) 2 Type 2	
<i>(CUPE</i> S 1984	STATUS 3903 Or Other – S Unit 1	GROUPS TAUGHT Specify) 2	COUNT (See page 4) 2 Type 2	
<i>(CUPE</i> S 1984	STATUS 3903 Or Other – S Unit 1	GROUPS TAUGHT Specify) 2	COUNT (See page 4) 2 Type 2	
<i>(CUPE</i> S 1984	STATUS 3903 Or Other – S Unit 1	GROUPS TAUGHT Specify) 2	COUNT (See page 4) 2 Type 2	
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<i>(CUPE</i> S 1984	STATUS 3903 Or Other – S Unit 1	GROUPS TAUGHT Specify) 2	COUNT (See page 4) 2 Type 2	

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OTALS:	Туре 1	Туре 2	Туре 3	
UTALJ.	Type T	iype 2	iype 3	
Please tra	nsfer to page 1)			

In completing pages 2 and 3, please list your experience at York, including all positions held at the time of application, by **Type**, proceeding from type 1 to type 3 (Article 10.04.1) and from oldest to most recent. Indicate fractional appointments.

You may include all experience gained in CUPE 3903, whether in Unit 1 or 2. In addition, you may count certain other teaching/tutoring experience at York University held outside of CUPE 3903, as stipulated in Article 12.07 of the collective agreement. Your should include any experience accrued as a result of grievance, service on the CUPE 3903 Local or National Executive, in connection with leaves, as a result of Major Research and Teaching Development Grants. If necessary, use additional pages to list all experience.

Calculate the total for each Type of experience and transfer the total(s) to page 1.

Your applicable prior experience count is calculated as follows: Position Type times # of assignments, adjusted of course (full/half) and fractional.

For example, two months of a course director position in a full course in A/W = .25 type 1; a full course director position in the summer=1 type 1; 2 tutor 1 positions = 2 type 2. The total, then, would be 1.25 type 1s and 2 type 2s.

Article 12.06 explains equivalencies among types of experience, which will assist you in determining the number of years in which you held at least one type 1 or equivalent positions for the calculation page 1.

POSITIONS BY TYPE

Type 1:	Type 2:	Туре З	3:		
Course DirectorTeam LecturerWriting Instructor	Tutor 2 (Demor	ek) • Con	er • Tutor 3 (Marker/Grader) r • Tutor 4 (Individual Tutor) • Computer Centre Advisor • Coach (Fine Arts)		
Instructor (Faculty of Education)	Music Tutor				
If you have any quest	ions about how to fill th	nis application,	please call the CUPE 3903 office at 416/736-5154.		
EDUCATION: (Begin with most rece	Degree & Discipline ent)	University	Date Completed		
1.					
2.					
3.					
TITLES of PhD DISSER	TATION and/or MASTE	RS THESIS:			

CURRENT RESEARCH:

PUBLICATIONS: Give authors, titles and journal references.

PREVIOUS RELEVANT EXPERIENCE (Outside York):

REFERENCE (Only Required if No Previous Teaching Experience at York):

Please attached any additional information.

Employment Equity (completion of this section is voluntary):

The information below is important for the CUPE 3903 Joint Employment Equity Committee. A high response rate is critical to the ongoing development of the CUPE 3903 Employment Equity Plan. We ask that you please self-identify by checking one or more of the boxes below and submit it to the departmental administrative assistant. Please note that in order for this information to be useful we need you to include your Employee Number.

Aboriginal People

Women

Visible Minorities

Persons with Disabilities

Employee Number_____

NOTE: If you are a person with a disability and wish to discuss workplace accommodation please contact the University's Employee Well Being Office:

http://www.yorku.ca/hr/units/employeerelations/ewb.html

RECEIPT OF APPLICATION from YORK UNIVERSITY

DATE:_____

FACULTY:______ DEPARTMENT/DIVISION_____

This is to acknowledge receipt of ______'s blanket/specific (circle one) application form. Please note that the blanket application applies to all positions in this Unit for all academic sessions which commence during the twelve months following January 31.

Signed_____

If you are a person with a disability and wish to discuss workplace accommodation please contact the University's Employee Well Being Office

[http://www.yorku.ca/hr/units/employeerelations/ewb.html]