

CUPE 3903 DONATIONS AND SOLIDARITY POLICY (AS OF FEBRUARY 2017)

The Donations Fund enables the union to support the work of other organizations and campaigns that reflect the objectives outlined in the CUPE 3903 constitution as well as motions passed at GMMs.

This fund is not available for academic conference or student association donations. The Solidarity Fund involves donations to other labour unions undergoing job actions (such as work-to-rule campaigns, strike, or lock-out) or are engaged in mobilization campaigns. The fund can also be used to make financial contributions to campaigns engaged in mobilization efforts of non-unionized workers. All such job actions and campaigns ought to reflect the objectives outlined in the CUPE 3903 constitution as well as motions passed at GMMs.

General principles

- a) CUPE 3903 donates only to organizations and campaigns, not to individuals. As such, no money shall be dispersed via cheques made out to individual persons.
- b) In making donations, we should privilege those organizations and campaigns that will be less likely to receive funding from other sources. As such, no monies shall be dispersed to organizations and campaigns that receive money from student levees, the University, or government grants.
- c) The base amount for a donation is \$250. Donations from the solidarity fund may exceed that amount.
- d) Donations and Solidarity requests that do not comply with the policy presented above shall be considered out-of-order.

How to apply

- a) Groups seeking donations must make their request in the form of a letter (not more than two pages) that provides the following information:
 - i) The organization receiving the donation
 - ii) The work/goals of the organization/campaign and the correspondence of the goals of your organization/campaign to CUPE 3903.
 - iii) Where appropriate, a list of expected costs as well as other expected sources of donations.
 - iv) A request for a specific amount.

v) The name which the cheque should be made out to. This name cannot be that of a person. A proxy organization's name may be used if the organization or campaign in question is without a bank account.

vi) When possible, groups seeking donations are also encouraged to send a representative to attend a GMM or executive meeting and present the above information verbally.

b) Where appropriate a request will be made for a written report to let CUPE 3903 know how the money was spent, to be followed up on by the Executive Committee.

c) Members making requests for support from the solidarity fund should send a representative to the Executive and the General Membership Meeting and provide information about their request for donation that takes into account the goals of the solidarity fund as outlined above. Members should also explain their relationship to the organization if any.

Decision Making Process

a) The base amount for a donation from the Donations Fund is \$250. Donations of this amount will be decided upon at the Executive level. The Executive must disclose all donations at the next GMM. Donations greater than \$250 must be approved with 2/3 majority vote at the next GMM with proper notice.

b) The base amount for a donation from the Solidarity Fund is \$250. Donations of this amount can be made by the Executive, and then disclosed at the next GMM. Donation amounts in excess of \$250 must be approved at a GMM. The membership may increase the amount following prior donations procedures (notification of donation request prior to voting on the request), and donations from the Solidarity Fund will not exceed \$1000 without a vote with a 2/3 majority of the members present at the GMM. The Secretary-Treasurer (or delegate) shall inform the membership, prior to voting, on the status of the budget line, should the donation in question be approved.

Ongoing Donations

Ongoing donations/solidarity to a group or project will be considered line items and will be reconsidered with every new budget.