







In completing pages 2 and 3, please list your experience at York, including all positions held at the time of application, by **Type**, proceeding from type 1 to type 3 (Article 10.04.1) and from oldest to most recent. Indicate fractional appointments.

You may include all experience gained in CUPE 3903, whether in Unit 1 or 2. In addition, you may count certain other teaching/tutoring experience at York University held outside of CUPE 3903, as stipulated in Article 12.07 of the collective agreement. You should include any experience accrued as a result of grievance, service on the CUPE 3903 Local or National Executive, in connection with leaves, as a result of Major Research and Teaching Development Grants. If necessary, use additional pages to list all experience.

Calculate the total for each Type of experience and transfer the total(s) to page 1.

Your applicable prior experience count is calculated as follows: Position Type times # of assignments, adjusted of course (full/half) and fractional.

For example, two months of a course director position in a full course in A/W = .25 type 1; a full course director position in the summer=1 type 1; 2 tutor 1 positions = 2 type 2. The total, then, would be 1.25 type 1s and 2 type 2s.

Article 12.06 explains equivalencies among types of experience, which will assist you in determining the number of years in which you held at least one type 1 or equivalent positions for the calculation page 1.

### **POSITIONS BY TYPE**

#### **Type 1:**

- Course Director
- Team Lecturer
- Writing Instructor

#### **Type 2:**

- Tutor 1 (Tutorial Leader
- Tutor 2 (Demonstrator  
3 lab hours/week)
- Tutor 6 (Studio Instructor
- Instructor (Faculty of  
Education)
- Music Tutor

#### **Type 3:**

- Tutor 3 (Marker/Grader)
- Tutor 4 (Individual Tutor)
- Computer Centre Advisor
- Coach (Fine Arts)

If you have any questions about how to fill this application, please call the CUPE 3903 office at 416/736-5154.

**EDUCATION:** Degree & Discipline      University      Date Completed  
(Begin with most recent)

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**TITLES of PhD DISSERTATION and/or MASTERS THESIS:**

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**CURRENT RESEARCH:**

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**PUBLICATIONS:** Give authors, titles and journal references.

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**PREVIOUS RELEVANT EXPERIENCE (Outside York):**

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**REFERENCE (Only Required if No Previous Teaching Experience at York):**

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Please attach any additional information.

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Article 12.03.2, Article 23.04.2 (“Conversion Appointments”) and Article 24.07 \*(“Long Service Teaching Appointments”) in the Unit 2 Collective Agreement contain provisions that have potential impact on members of the four employment equity groups. If you wish to be considered pursuant to one of these provisions, please self-identify by checking one or more of the categories listed below.

Further, the information below is important for the CUPE 3903 Joint Employment Equity Committee. A high response rate is critical to the ongoing development of the CUPE 3903 Employment Equity Plan. Whether the information in the first paragraph is relevant to you we ask that you please self-identify by checking one or more of the boxes below and submit it to the departmental administrative assistant. Please note that in order for this information to be useful we need you to include your Employee Number.

- Visible Minorities     Aboriginal People     Persons with Disabilities     Women
- I choose not to identify

Employee Number \_\_\_\_\_

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**NOTE:**        **If you are a person with a disability and wish to discuss workplace accommodation please contact the University’s Employee Well Being Office:**

**<http://www.yorku.ca/hr/units/employeerelations/ewb.html>**

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RECEIPT OF APPLICATION  
from  
YORK UNIVERSITY

DATE: \_\_\_\_\_

FACULTY: \_\_\_\_\_ DEPARTMENT/DIVISION \_\_\_\_\_

This is to acknowledge receipt of \_\_\_\_\_'s blanket/specific (circle one) application form. Please note that the blanket application applies to all positions in this Unit for all academic sessions which commence during the twelve months following January 31.

Signed \_\_\_\_\_